



Lincolnshire Parent Carer Forum

Registered Charity No: 1141060

Feedback from the LCC SEND Team

Parents Voice Report July – Sept 23

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The EHC Hub is an online portal for EHC needs assessments, plans, and reviews, which is accessible to families, schools, professionals, and the Local Authority. It provides a secure space for everyone involved with the child or young person to contribute directly and be kept up to date throughout the process. The purpose of launching it was to provide more clear and timely information, and to help families feel more included throughout. Please be assured that only relevant parties will have access to your child or young person's information on the system, and we are still able to provide documents via the post for those who have difficulties accessing IT.

The EHC Hub went live in Lincolnshire on 21st February 2023 for new EHC needs assessment requests. Anybody can submit a request via the Hub, and we have in fact received hundreds from parents since. Parents don't even need log in details to submit a request – on the log in screen, they just need to click 'Request needs assessment' and follow the onscreen instructions to access the form. The link to the EHC Hub is accessible through the Local Offer, and more information, including helpful guidance documents can be found on the following Local Offer page:

<https://professionals.lincolnshire.gov.uk/homepage/67/ehc-hub>

During the summer, we began to import existing EHC plans, in preparation for annual reviews to be recorded via the Hub as well. With over 7,000 plans in Lincolnshire this will continue to take some time, however we are pleased to report that we are over a third of the way there, and the process is ongoing. If this hasn't already happened for your child or young person yet, when plans are uploaded you will receive an automatic email providing you with some information, which also contains a link to follow to set up your EHC Hub account.

The importing process involves manually adding the information from sections B-H of the most recent, final EHC plan, as well as uploading a PDF copy of the plan in its entirety. The look of section A is updated, so you'll have the opportunity to provide updated views in advance of the next annual review. The education settings have been undertaking training on recording annual reviews and should be able to guide you through that, but there is also a Help section in the Hub itself, accessed via the '?' button in the top right-hand corner when you are logged in.

If you have any questions about the information contained on your child or young person's record on the EHC Hub, please contact their SEND Caseworker. Their name and email address can be found under 'Case co-ordinator' on the sidebar. If you have any difficulties accessing the Hub, please feel free to get in touch with EHCHub@lincolnshire.gov.uk